**The Train the painter logbook app is used by students and supervisors to record, approve and review student progress on their Train the painter programme. You will not have access to the logbook app if you are a Provider Admin. For this role you can view all of your company details on https://logbook.corrodere.com/dashboard/login**
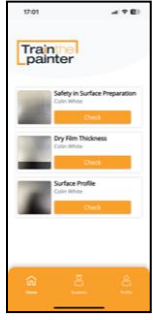
Supervisor access to the app

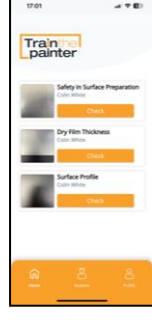**Supervisors log in to the logbook app to approve student tasks and check progress**
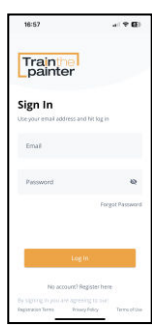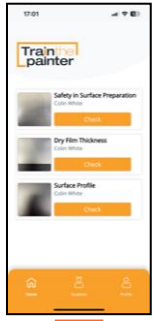

Approving tasks

Tasks that the student has logged for approval will appear when the supervisor logs in

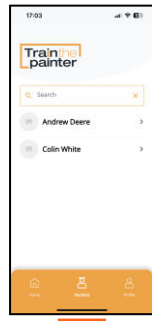Select the task that your student has completed which you'd like to review

Review the type of task and any supporting evidence the student has submitted

Scroll to the bottom of the task to approve or decline the selected task

Progress

From the home screen click on the students icon at the bottom and your students will be listed
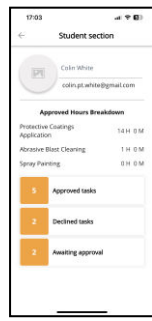
Select the student which you would like to review

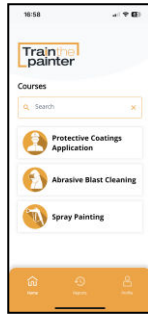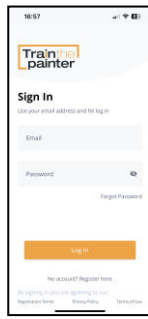The student's approved tasks, declined tasks and any tasks awaiting approval will appear
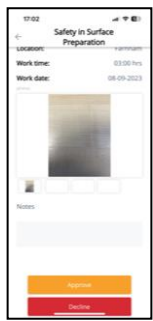
By clicking on approved tasks, declined tasks or awaiting approval tasks you can view more detail
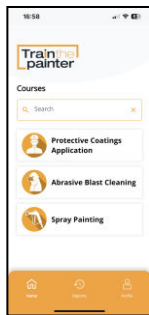
corrodere academy
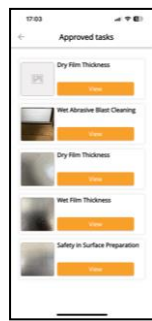
Student access to the app

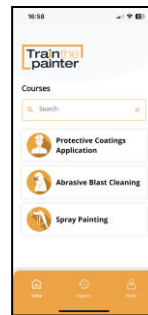**Students log in to the logbook app to upload work tasks and check current progress**
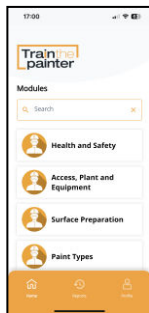

Work tasks
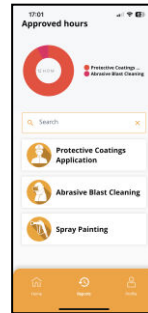
Select the course that is currently being studied

Select the module on the course

Select "log" to record specific task

Complete details of the task and click "save". This will automatically go to the Supervisor for approval

Progress

Select "Reports" on the home screen

Select the course that is being studied

Select modules to view progress in individual sections

View progress

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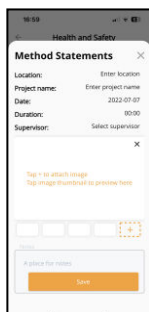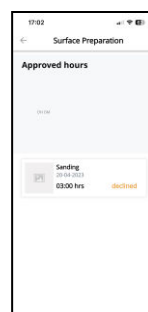
Log in to the Train the painter dashboard to see all supervisor and trainee logged hours, date of completed tasks and status outcome.

Select trainee to see course details, total hours and total tasks logged.